

GWŶS Y CYNGOR

Rydych dan wŷs trwy hyn i ddod i gyfarfod CYNGOR DINAS A SIR ABERTAWWE i'w gynnal yn Siambr y Cyngor, Neuadd y Ddinas, Abertawe Dydd Iau, 16 Mehefin 2016 am 5.00 pm

Cynigir trafod y materion canlynol:

1. Ymddiheuriadau am absenoldeb.
2. Datgeliadau o fuddiannau personol a rhagfarnol.
www.abertawe.gov.uk/DatgeliadauBuddiannau
3. Cofnodion. 1 - 30
Cymeradwyo a llofnodi cofnodion y cyfarfod(ydd) blaenorol fel cofnod cywir.
4. Ymatebion ysgrifenedig i gwestiynau a ofynnwyd yng Nghyfarfod Cyffredinol Diwethaf y Cyngor. 31 - 32
5. Cyhoeddiadau'r Aelod Llywyddol.
6. Cyhoeddiadau Arweinydd y Cyngor.
7. Cwestiynau gan y Cyhoedd.
Rhaid i'r cwestiynau ymwneud â materion ar ran agored agenda'r cyfarfod, ac ymdrinnir â hwy o fewn 10 munud.
8. Cyflwyniad Cyhoeddus -
9. Cynllun Datblygu Lleol - Drafft Adnau. 33 - 46
10. Lwfansau a Threuliau'r Cynghorwyr 2015-2016 47 - 52
11. Aelodaeth Pwyllgorau. 53 - 54
12. Cwestiynau gan y Cynghorwyr. 55 - 58



Patrick Arran
Pennaeth Gwasanaethau Cyfreithiol a Democrataidd
Canolfan Ddinesig
Abertawe
Dydd Mawrth, 7 Mehefin 2016
I: Bob Aelod o'r Cyngor

Agenda Item 3.

CITY AND COUNTY OF SWANSEA

MINUTES OF THE ANNUAL MEETING OF COUNCIL

HELD AT COUNCIL CHAMBER, GUILDHALL, SWANSEA ON
THURSDAY, 19 MAY 2016 AT 4.00 PM

PRESENT:

Councillor(s)	Councillor(s)	Councillor(s)
C Anderson	J C Bayliss	P M Black
J E Burtonshaw	R A Clay	U C Clay
A C S Colburn	D W Cole	A M Cook
S E Crouch	J P Curtice	N J Davies
A M Day	P Downing	C R Doyle
V M Evans	C R Evans	W Evans
E W Fitzgerald	R Francis-Davies	F M Gordon
J E C Harris	T J Hennegan	C A Holley
P R Hood-Williams	B Hopkins	D H Hopkins
L James	Y V Jardine	M H Jones
A J Jones	S M Jones	E J King
E T Kirchner	R D Lewis	D J Lewis
M B Lewis	A S Lewis	C E Lloyd
P Lloyd	K E Marsh	P M Matthews
P M Meara	H M Morris	G Owens
D Phillips	C L Philpott	J A Raynor
T H Rees	I M Richard	C Richards
P B Smith	R V Smith	R J Stanton
R C Stewart	C Thomas	L G Thomas
D W W Thomas	L J Tyler-Lloyd	G D Walker
L V Walton	T M White	

1. **ELECTION OF PRESIDING MEMBER OF COUNCIL FOR THE 2016-2017 MUNICIPAL YEAR.**

A nomination was received for Councillor D W W Thomas. The nomination was proposed and seconded.

RESOLVED that Councillor D W W Thomas be appointed Presiding Member for the Municipal Year 2016-2017.

Councillor D W W Thomas (Presiding Member) Presiding

2. **ELECTION OF DEPUTY PRESIDING MEMBER OF COUNCIL FOR THE 2016-2017 MUNICIPAL YEAR.**

A nomination was received for Councillor J P Curtice. The nomination was proposed and seconded.

RESOLVED that Councillor J P Curtice be appointed Deputy Presiding Member for the Municipal Year 2016-2017.

3. **APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillors M C Child, J A Hale, J W Jones, P N May, J Newbury, D G Sullivan, G J Tanner, C M R W D Thomas, M Thomas, L G Thomas and L J Tyler-Lloyd.

4. **DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS.**

The Deputy Head of Legal and Democratic Services gave advice regarding the potential personal and prejudicial interests that Councillors and / Officers may have on the agenda.

The Head of Democratic Services reminded Councillors and Officers that the "Disclosures of Personal and Prejudicial Interests" sheet should only be completed if the Councillor / Officer actually had an interest to declare. Nil returns were not required. Councillors and Officers were also informed that any declarable interest must be made orally and in writing on the sheet.

In accordance with the provisions of the Code of Conduct adopted by the City and County of Swansea no interests were declared.

5. **MINUTES.**

RESOLVED that the following Minutes be approved and signed as a correct record:

- 1) Ceremonial Meeting of Council held on 28 April 2016;
- 2) Ordinary Meeting of Council held on 28 April 2016 subject to Minute 201 "Disclosures of Personal and Prejudicial Interests" being deleted and replaced as follows:

"The Deputy Head of Legal and Democratic Services gave advice regarding the potential personal and prejudicial interests that Councillors and / Officers may have on the agenda.

The Head of Democratic Services reminded Councillors and Officers that the "Disclosures of Personal and Prejudicial Interests" sheet should only be completed if the Councillor / Officer actually had an interest to declare. Nil returns were not required. Councillors and Officers were also informed that any declarable interest must be made orally and in writing on the sheet.

In accordance with the provisions of the Code of Conduct adopted by the City and County of Swansea the following interests were declared:

Councillors

- 1) *Councillor J A Hale declared a Personal Interest in Minute 207 "Public Presentation - St. Thomas School Pupils";*
- 2) *Councillor C A Holley declared a Personal Interest in Minute 209 "Strategic Equality Plan 2016-2020" and stated that he had*

dispensation from the Standards Committee to stay and speak and vote on any item relating to social services matters, general staff employment, budget matters and other Social Services matters other than matters that directly affect his daughter by specific reference to her post;

- 3) *Councillor M Thomas declared a Personal Interest in Minute 209 "Strategic Equality Plan 2016-2020" and stated that he had dispensation from the Standards Committee to stay and speak but not vote on any item relating to general staff employment, on budget matters other than matters that directly affect his wife by specific reference to her post;*
- 4) *Councillors M C Child, V M Evans, R Francis-Davies, A J Jones, E T Kirchner, A S Lewis, P M Meara, C Richards, R V Smith and R C Stewart declared a Personal Interest in Minute 211 "Leisure Partnerships Annual Report 2014/15".*

6. **ANNOUNCEMENT FROM THE PRESIDING MEMBER AND/OR HEAD OF PAID SERVICE.**

1) **Condolences**

a) **Former Councillor D C Evans, Mayals Electoral Ward**

The Presiding Member referred with sadness to the recent death of former Councillor D C Evans. Former Councillor D C Evans had previously served the Mayals Electoral Ward.

Please stand as a mark of sympathy and respect.

2) **Welcome to Newly Councillor Mike Lewis**

The Presiding Member welcomed Councillor Mike Lewis (Mynyddbach Electoral Ward) to Council following his recent election on 5 May 2016.

3) **National Assembly for Wales Elections**

The Presiding Member congratulated Mike Hedges and Julie James on their re-election and Rebecca Evans on her election as Constituency Assembly Members. He also thanked Councillor Peter M Black and Edwina Hart on behalf of the Authority and the people of Swansea for their 17 years as Assembly Members within the National Assembly of Wales and their dedication to their work.

4) **Meeting following the Annual Meeting of Council**

The Presiding Member reminded Councillors that a series of Committee Meetings were scheduled to be held immediately following the close of the Annual Meeting of Council.

5) Changes / Amendments to the Council Summons

The Presiding Member stated that the following Changes / Amendments were required to be made to the Council Summons:

a) Agenda Item 8 “Constitutional Matters 2016-2017”

- i) Recommendation 9 - The list of Councillors to be allocated to serve on Council Bodies in line with the nominations received from the Political Groups had been circulated;
- ii) Recommendation 10 - The list of Councillors allocated by the Leader of the Council to sit on Outside Bodies had been circulated;
- iii) Recommendation 13 - The reference to Councillor Paul M Meara be deleted and replaced with Councillor Peter M Black;
- iv) Page 18, Table of Member Champions. Councillor E J King to be added as the Lesbian, Gay, Bisexual and Transgender (LGBT) Councillor Champion

5) Jack Straw, Chief Executive

The Presiding Member called upon the Leader of the Council, the other Political Group Leaders and a number of Councillors in order for them to express their gratitude to Jack Straw, Chief Executive for his dedication and service to this Authority.

He stated that Jack Straw had worked in a range of public sector posts since 1973 prior to becoming Chief Executive of this Authority in 2011. Mr Straw was very clear on his appointment that his priorities were to improve performance particularly in Social Care and Education with a focus on child poverty. In recent years, he has turned his attention to innovation and empowerment, and the involvement of the wider workforce.

One of Mr Straw's proudest achievements was helping to establish the High 5 awards which are now in their 5th year. The High 5 Awards recognise and reward the achievements of inspirational children and young people across our community with hundreds of winners.

Jack Straw, Chief Executive responded to the expressions of gratitude and thanked the hard work and dedication of the Council staff in assisting his priorities.

7. NAMES OF COUNCILLORS THAT THE LEADER OF THE COUNCIL HAS CHOSEN TO BE MEMBERS OF THE CABINET. (FOR INFORMATION)

The Leader of the Council outlined to Council the names of those Councillors that he had chosen to be members of the Cabinet. He also outlined their Cabinet Portfolios:

Councillors Name	Cabinet Portfolio
Will Evans	➤ Anti-Poverty & Communities
Jennifer A Raynor	➤ Education
David H Hopkins	➤ Environment & Transportation
Robert Francis-Davies	➤ Enterprise, Development & Regeneration
Rob C Stewart	➤ Leader of the Council ➤ Finance & Strategy
Andrea S Lewis	➤ Next Generation Services
Jane E C Harris	➤ Services for Adults and Vulnerable People
Christine Richards	➤ Deputy Leader of the Council ➤ Services for Children & Young People
Clive E Lloyd	➤ Transformation & Performance
Mark C Child	➤ Wellbeing & Healthy City

8. **CONSTITUTIONAL MATTERS 2016-2017.**

The Deputy Monitoring Officer and Head of Democratic Services jointly submitted a report which informed Council of necessary Constitutional matters that needed to be attended to at the Annual Meeting of Council. Such matters would in turn enable the efficient and lawful operation of Council.

The Head of Democratic Services stated that the reference to Councillor Paul M Meara in recommendation 13 was to be deleted and replaced with Councillor P M Black. The Presiding Member and Head of Democratic Services thanked Councillor Meara for his work as Chair of the Democratic Services Committee.

The Head of Democratic Services referred to the list of Member Champions and outlined an amended version below:

Member Champion Area	Responsible Councillor
Armed Forces	June E Burtonshaw
Biodiversity	Mark C Child
Carers	Paulette B Smith
Children and Young People (Lead Member for Children and Young People's Services – As defined by the Children Act 2004)	Christine Richards
Councillor Support and Development	Clive E Lloyd
Disabled People	Paul Lloyd
Diversity	Erika T Kirchner
Domestic Abuse	Erika T Kirchner
Health and Wellbeing	Jane E C Harris
Healthy Cities	Mark C Child
Language (including Welsh)	Paul M Meara
Lesbian, Gay, Bisexual and Transgender	Elliott J King
Older People	Jan P Curtice
Race, Religion, Belief and Heritage	Yvonne V Jardine
United Nations Convention on the Rights of the Child (UNCRC)	Christine Richards

RESOLVED that:

- 1) The Council Bodies and the Number of Seats allocated to them as listed below be appointed for the Municipal Year 2016-2017:

Council Body (Committees)	Seats
Appeals & Awards	7
Appointments	12
Audit	12
Chief Exec Appraisal & Remuneration	8
Chief Officers Disciplinary	12
Chief Officers Disciplinary Appeals	12
Democratic Services	12
Family Absence Complaints (As per Council 12 August 2014)	-
Communities CAC	13
Corporate Services CAC	13
Development CAC	13
Education and Young People CAC	13
Prevention and Social Care Reform CAC	13
JCC	7
General Licensing	12
<i>General Licensing Sub</i>	3
Statutory Licensing	12
<i>Statutory Licensing Sub</i>	3
Pension Fund	6
Planning	12
Scrutiny Programme	16
Standards (3 Councillors, 5 Independent Members & 1 Community / Town Councillor).	9
West Glamorgan Archives	5
Panels, Forums, Groups etc	
Admissions Panel	6
Armed Forces Community Covenant Signatories Panel	1
Challenge Panel	12
External Funding Panel	10
LA Governor Panel	12
Standards Cttee Vacancy Panel	3
Trustees Panel	17
West Wales Valuation Tribunal Joint Appointments Panel	2
Community / Town Councils Forum	12
Corporate Parenting Board	11
Gower AONB Partnership Group	6
<i>Sustainable Development Fund Panel</i>	2
<i>Sustainable Development Fund Appeal Panel</i>	1
Gypsy Traveller Liaison Forum	8
Swansea Student Liaison Forum (SSLF)	23

Constitution Working Group	9
Development Advisory Group (DAG)	3
Social Services Rota Visits Group	15
Local Pension Board	1

- 2) The following **Band 1 “Leader and Deputy Leader of the Council”** be paid a **Senior Salary**:
 - a) Leader of the Council;
 - b) Deputy Leader of the Council.
- 3) The following **Band 2 “Executive Members”** be paid a **Senior Salary** at Level 1 (£32,000):
 - a) Cabinet Members **x 8**.
- 4) The following **Band 3 “Committee Chairs”** be paid a **Senior Salary** at Level 1 (£22,000):
 - a) Chair of Communities Cabinet Advisory Committee;
 - b) Chair of Corporate Services Cabinet Advisory Committee;
 - c) Chair of Development Cabinet Advisory Committee;
 - d) Chair of Education and Young People Cabinet Advisory Committee;
 - e) Chair of General Licensing Committee;
 - f) Chair of Planning Committee;
 - g) Chair of Prevention and Social Care Reform Cabinet Advisory Committee;
 - h) Chair of Scrutiny Programme Committee.
- 5) The Independent Remuneration Panel for Wales (IRPW) determination that the **Band 4 “Leader of the Largest Opposition Political Group”** must be paid a **Senior Salary** (subject to the 10% rule) be noted;
- 6) The following positions be paid a **Civic Salary** (subject to them not already being in receipt of a Senior Salary) at Level 1:
 - a) Lord Mayor (£24,000);
 - b) Deputy Lord Mayor (£18,000).
- 7) A **Presiding Member** and **Deputy Presiding Member** be re-established and that they Chair Council Meetings. These posts will not receive a Senior Salary;
- 8) The Committees listed in **Appendix C** of the report be exempted by Council from the Local Government (Committees and Political Groups) Regulations 1990 for the Municipal Year 2016-2017 in order to allow greater representation from the Opposition Political Groups;
- 9) Councillors be allocated to serve on Council Bodies in line with the nominations received from the Political Groups as outlined in **Appendix 1** to these minutes;

- 10) The Leader of the Council decision to allocate Councillors to sit on Outside Bodies be noted as outlined in **Appendix 2** to these minutes;
- 11) The adoption of the Council Constitution which may be viewed at www.swansea.gov.uk/constitution be reaffirmed including those relating to Local Choice Functions and any amendments made at this meeting;
- 12) The Council Bodies Diary 2016-2017 as listed in **Appendix F** of the report be confirmed and adopted;
- 13) Councillor Peter M Black be elected as Chair of the Democratic Services Committee;
- 14) Those Co-opted Members eligible for Co-opted Member payments be paid a maximum of 20 full days per Municipal Year;
- 15) The Councillors Handbook which may be viewed at www.swansea.gov.uk/CllrsHandbook be reaffirmed;
- 16) Any consequential amendments to the Council Constitution and / or Councillors as a result of this report be carried out.

9. **THE LOCAL AUTHORITIES (MODEL CODE OF CONDUCT) (WALES) (AMENDMENT) ORDER 2016 - ADOPTION OF NEW MEMBERS CODE OF CONDUCT.**

The Deputy Monitoring Officer submitted a report which sought approval for the adoption of a new Members' Code of Conduct as a result of the Local Authorities (Model Code of Conduct) (Wales) (Amendment) Order 2016.

RESOLVED that:

- 1) The new Model Code of Conduct set out in Appendix A of the report be adopted;
- 2) The Council's Constitution be amended to include the new Model Code of Conduct.

10. **URGENT ITEM**

Urgent Notice of Motion: Councillors F M Gordon
The Presiding Member stated that pursuant to Paragraph 100B (4) (b) of the Local Government Act 1972, he considered that the "Urgent Notice of Motion: Councillors F M Gordon, R C Stewart, W Evans, R Francis-Davies, J E C Harris, D H Hopkins, A S Lewis and C Richards" in relation to Swansea and the EU Referendum should be considered at the meeting as a matter of urgency.

11. **URGENT NOTICE OF MOTION: COUNCILLORS F M GORDON, R C STEWART, W EVANS, R FRANCIS-DAVIES, J E C HARRIS, D H HOPKINS, A S LEWIS AND C RICHARDS**

Reason for Urgency: There are no other Council Meetings scheduled prior to the EU Referendum that fall outside of the Pre Election Period Protocol. All of the Political Group Leaders supported the presentation of the Notice of Motion to Council as an urgent item but not necessarily the Motion itself.

The following motion was proposed by Councillor F M Gordon and seconded by Councillor R C Stewart.

“Council Notes:

The EU referendum vote will take place on 23rd June.

That Wales as a whole is actually a net recipient to the EU, meaning that it gets back more than it puts in - the people of Wales each now receive £70 more from the EU budget than they pay in, equating to a £120 million surplus of spending over contributions.

That the Welsh Government estimates that 150,000 jobs in Wales depend on our access to the European Single Market [1].

The overwhelming evidence of the financial, social and economic benefits membership of the EU has provided to the UK, Wales and Swansea

Council Believes:

That the European Union embodies values of peaceful international co-operation, the rule of law, transnational social solidarity, and an economic free trade area which are important to the people of Swansea.

That the European Union has produced enormous benefits for the people of Europe and that the UK and Swansea has shared in these benefits.

That EU membership and continued access to the free movement of goods, services, and people throughout the European Union is hugely significant to Swansea's economic and social development as a leading European city, and the future prosperity of the people of Swansea.

That as a result of the beliefs stated above it is in the interests of Swansea, Wales, the UK and Europe for Britain to remain in the European Union.

Council Resolves:

That it is the considered view of the Councillors of the City & County of Swansea that continued membership of the EU is in Britain's and Swansea's best interest.

That the Leader will write to the Prime Minister, the Leader of HM Opposition, the First Minister and all Swansea's MPs and AM's explaining why it is important for Swansea that Britain and Wales stays in the EU”.

[1] <http://llyw.cymru/newsroom/firstminister/2012/6697462/?lang=en>

Minutes of the Council (19.05.2016)
Cont'd

In accordance with Council Procedure Rule 30 "Voting" a recorded vote was requested. The voting was recorded as follows:

For (43 Councillors):		
Councillor(s):	Councillor(s):	Councillor(s):
J C Bayliss	C A Holley	P M Meara
P M Black	B Hopkins	H M Morris
J E Burtonshaw	D H Hopkins	D Phillips
A M Cook	Y V Jardine	C L Philpott
S E Crouch	A J Jones	J A Raynor
J P Curtice	M H Jones	T H Rees
A M Day	S M Jones	C Richards
P Downing	E J King	R V Smith
C R Evans	E T Kirchner	R C Stewart
V M Evans	A S Lewis	C Thomas
W Evans	D J Lewis	D W W Thomas
R Francis-Davies	M B Lewis	G D Walker
F M Gordon	P Lloyd	L V Walton
J E C Harris	P M Matthews	T M White
T J Hennegan		

Against (2 Councillors):		
Councillor(s):	Councillor(s):	Councillor(s):
A C S Colburn	K E Marsh	-

Abstention (14 Councillors):		
Councillor(s):	Councillor(s):	Councillor(s):
C Anderson	C R Doyle	G Owens
R A Clay	E W Fitzgerald	I M Richard
U C Clay	P R Hood-Williams	P B Smith
D W Cole	L James	R J Stanton
N J Davies	C E Lloyd	

Withdrawn from meeting due to declarable interest (0 Councillors):		
Councillor(s):	Councillor(s):	Councillor(s):
-	-	-

RESOLVED that the motion as outlined above be approved.

12. **COMMON SEAL.**

RESOLVED that the Common Seal be affixed to any document necessary to carry into effect any resolution passed or confirmed at meetings during the previous municipal year.

APPENDIX 1 "COUNCILLORS ALLOCATED TO SERVE ON COUNCIL BODIES IN LINE WITH THE NOMINATIONS RECEIVED FROM THE POLITICAL GROUPS"

COUNCIL (72)

Councillors:

Cyril Anderson	Erika T Kirchner
John C Bayliss	Andrea S Lewis
Peter M Black	David J Lewis
June E Burtonshaw	Michael B Lewis
Mark C Child	Richard D Lewis
Bob A Clay	Clive E Lloyd
Uta C Clay	Paul Lloyd
Anthony C S Colburn	Keith E Marsh
David W Cole	Penny M Matthews
Ann M Cook	Peter N May
Sybil E Crouch	Paul M Meara
Jan P Curtice	Hazel M Morris
Nick J Davies	John Newbury
A Mike Day	Geraint Owens
Phil Downing	David Phillips
C Ryland Doyle	Cheryl L Philpott
Ceri R Evans	Jennifer A Raynor
V Mandy Evans	T Huw Rees
William Evans	Ioan M Richard
E Wendy Fitzgerald	Christine Richards
Robert Francis-Davies	Paulette B Smith
Fiona M Gordon	Robert V Smith
Joe A Hale	R June Stanton
Jane E C Harris	Rob C Stewart
Terry J Hennegan	D Gareth Sullivan
Chris A Holley	Gloria J Tanner
Paxton R Hood-Williams	Ceinwen Thomas
Beverly Hopkins	C Miles R W D Thomas
David H Hopkins	Des W W Thomas
Lynda James	L Graham Thomas
Yvonne V Jardine	Mark Thomas
Andrew J Jones	Linda J Tyler-Lloyd
Jeff W Jones	Gordon D Walker
Mary H Jones	Lesley V Walton
Susan M Jones	T Mike White
Elliott J King	Neil M Woollard

CABINET (10)

Labour Councillors:

Mark C Child	Andrea S Lewis
William Evans	Clive Lloyd
Robert Francis-Davies	Jennifer A Raynor
Jane E C Harris	Christine Richards
David H Hopkins	Rob C Stewart

APPEALS & AWARDS (7)

Labour Councillors: 5

June E Burtonshaw	Hazel M Morris
Jan P Curtice	Des W W Thomas
Joe A Hale	

Liberal Democrats Councillor: 1

Richard D Lewis	
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Independent Councillor: 1

Keith E Marsh	
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APPOINTMENTS COMMITTEE (12)

Labour Councillors: 8 (7 permanent and 1 selected by the Leader)

David W Cole	Clive E Lloyd
Jan P Curtice	Christine Richards
Robert Francis-Davies	Rob C Stewart
Andrea S Lewis	*

Liberal Democrat Councillors: 2

Chris A Holley	Mary H Jones
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Independent Councillor: 1

E Wendy Fitzgerald	
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Conservative Councillor: 1

Anthony C S Colburn	
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AUDIT COMMITTEE (12)

Labour Councillors: 8

Cyril Anderson	Robert V Smith
Bob A Clay	Ceinwen Thomas
Terry J Hennegan	Lesley V Walton
David Phillips	T Mike White

Liberal Democrat Councillors: 2

Jeff W Jones	Paul M Meara
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Independent Councillor: 1

Lynda James	
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Conservative Councillor: 1

Paxton R Hood-Williams	
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CHIEF EXECUTIVES APPRAISAL & REMUNERATION COMMITTEE (8)

Labour Councillors: 5

Mark C Child	Christine Richards
Clive E Lloyd	Robert C Stewart
Andrea S Lewis	

Liberal Democrat Councillor: 1

Chris A Holley	
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Independent Councillor: 1

E Wendy Fitzgerald	
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Conservative Councillor: 1

Paxton R Hood-Williams	
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CHIEF OFFICERS DISCIPLINARY COMMITTEE (12)

Labour Councillors: 7

Mark C Child	Andrew J Jones
Ann M Cook	Elliott J King
Phil Downing	Penny M Matthews
Yvonne V Jardine	

Liberal Democrat Councillors: 2

Mary H Jones	L Graham Thomas
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Independent Councillor: 2

E Wendy Fitzgerald	D Gareth Sullivan
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Conservative Councillor: 1

Anthony C S Colburn	
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CHIEF OFFICERS DISCIPLINARY APPEALS COMMITTEE (12)

Labour Councillors: 9

Sybil E Crouch	Clive E Lloyd
Nick J Davies	Christine Richards
William Evans	Robert V Smith
Erika T Kirchner	Robert C Stewart
David J Lewis	

Liberal Democrat Councillor: 1

Cheryl L Philpott	
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Independent Councillor: 1

Gordon D Walker	
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Conservative Councillor: 1

Paxton R Hood-Williams	
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DEMOCRATIC SERVICES COMMITTEE (12)

Labour Councillors: 8

Bob A Clay	Erika T Kirchner
J P Curtice	David J Lewis
Nick J Davies	Geraint Owens
Joe Hale	Lesley V Walton

Liberal Democrat Councillors: 2

Jeff W Jones	Peter M Black
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Independent Councillor: 1

Keith E Marsh	
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Conservative Councillor: 1

Anthony C S Colburn	
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PLANNING COMMITTEE (12)

Labour Councillors: 8

David W Cole	Paulette B Smith
Ann M Cook	Des W W Thomas
Erika T Kirchner	Mark Thomas
Paul Lloyd	T Mike White

Liberal Democrat Councillors: 2

Mary H Jones	Peter M Black
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Independent Councillors: 1

Ioan M Richard	
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Conservative Councillor: 1

Anthony C S Colburn	
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JOINT CONSULTATIVE COMMITTEE (7)

Labour Councillors: 5

V Mandy Evans	Gloria J Tanner
Joe A Hale	Mark Thomas
Clive E Lloyd	

Liberal Democrat Councillor: 1

Chris A Holley

Independent Councillor: 1

Ioan M Richard

STANDARDS COMMITTEE (3)

Labour Councillors: 2

Joe A Hale	Clive E Lloyd
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Liberal Democrat Councillor: 1

L Graham Thomas	
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STATUTORY LICENSING COMMITTEE (12)

Labour Councillors: 8

Ann M Cook	V Mandy Evans
David W Cole	Paul Lloyd
Jan P Curtice	Penny M Matthews
Phil Downing	Hazel M Morris

Liberal Democrat Councillors: 2

Cheryl L Philpott	T Huw Rees
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Independent Councillor: 1

Keith E Marsh	
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Conservative Councillor: 1

Anthony C S Colburn	
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STATUTORY LICENSING SUB COMMITTEE (3)

Note – Councillors called on a rota basis.

Labour Councillors: 8

Ann M Cook	V Mandy Evans
David W Cole	Paul Lloyd
Jan P Curtice	Penny M Matthews
Phil Downing	Hazel M Morris

Liberal Democrat Councillors: 2

Cheryl L Philpott	T Huw Rees
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Independent Councillor: 1

Keith E Marsh	
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Conservative Councillor: 1

Anthony C S Colburn	
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GENERAL LICENSING COMMITTEE (12)

Labour Councillors: 8

Ann M Cook	V Mandy Evans
David W Cole	Paul Lloyd
Jan P Curtice	Penny M Matthews
Phil Downing	Hazel M Morris

Liberal Democrat Councillors: 2

Cheryl L Philpott	T Huw Rees
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Independent Councillor: 1

Keith E Marsh	
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Conservative Councillor: 1

Anthony C S Colburn	
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GENERAL LICENSING SUB COMMITTEE (3)

Note – Councillors called on a rota basis.

Labour Councillors: 8

Ann M Cook	V Mandy Evans
David W Cole	Paul Lloyd
Jan P Curtice	Penny M Matthews
Phil Downing	Hazel M Morris

Liberal Democrat Councillors: 2

Cheryl L Philpott	T Huw Rees
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Independent Councillor: 1

Keith E Marsh	
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Conservative Councillor: 1

Anthony C S Colburn	
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WEST GLAMORGAN ARCHIVES COMMITTEE (5)

Labour Councillors: 3

Elliott J King	Ceinwen Thomas
Robert V Smith	

Independent Councillor: 1

Keith E Marsh	
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Liberal Democrat: 1

Paul M Meara	
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ADMISSIONS PANEL (6)

Labour Councillors: 4

Bob A Clay	Mike B Lewis
Elliott J King	Ceinwen Thomas

Liberal Democrat Councillor: 1

A Mike Day	
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Independent Councillor: 1

Susan M Jones	
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ARMED FORCES COMMUNITY COVENANT SIGNATORIES PANEL (1)

Labour Councillor: 1

June E Burtonshaw	
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CHALLENGE PANEL (12)

Labour Councillors: 8

June E Burtonshaw	Erika T Kirchner
Bob Clay	Geraint Owens
Uta C Clay	Paulette B Smith
Nick J Davies	

Liberal Democrat Councillors: 2

Chris A Holley	L Graham Thomas
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Independent Councillor: 1

E Wendy Fitzgerald	
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Conservative Councillor: 1

Paxton R Hood-Williams	
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AONB PARTNERSHIP STEERING GROUP (6)

Labour Councillors: 4

Mark C Child	P Lloyd
Jan P Curtice	Jane E C Harris

Liberal Democrat Councillor: 1

Richard D Lewis	
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Independent Councillor: 1

Keith E Marsh	
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GOWER AONB SUSTAINABLE DEVELOPMENT FUND PANEL (4)

Labour Councillors: 3

Mark C Child	Jane E C Harries
Paul Lloyd	

Independent Councillor: 1

Keith E Marsh	
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GOWER AONB SUSTAINABLE DEVELOPMENT APPEALS PANEL (1)

Labour Councillor: 1

Jan P Curtice

LA GOVERNOR PANEL (12)

Labour Councillors: 8

Cyril Anderson	Yvonne V Jardine
David Cole	Hazel M Morris
Ann M Cook	Ceinwen Thomas
V Mandy Evans	T Mike White

Liberal Democrat Councillors: 2

Jeff W Jones	L Graham Thomas
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Independent Councillor: 1

D Gareth Sullivan	
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Conservative Councillor: 1

Linda Tyler-Lloyd	
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PENSION FUND COMMITTEE (6)

Labour Councillors: 4

Phil Downing	Rob C Stewart
Clive E Lloyd	Mark Thomas

Liberal Democrat Councillor: 1

John Newbury	
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Independent Councillor: 1

D Gareth Sullivan	
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LOCAL PENSION BOARD (1)

Labour Councillor: 1

Councillor Jane E C Harris

SOCIAL SERVICES ROTA VISITS (15)

Labour Councillors: 9

Uta C Clay	Beverley Hopkins
V Mandy Evans	David J Lewis
Elliott J King	Paul Lloyd
Jane E C Harris	Paulette B Smith
Terry J Hennegan	

Liberal Democrat Councillors: 3

Chris A Holley	Richard D Lewis
Cheryl L Philpott	

Independent Councillor: 1

Susan M Jones	
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Conservative Councillor: 1

Linda J Tyler-Lloyd	
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STANDARDS COMMITTEE VACANCY PANEL (3)

Labour Councillors: 2

Joe A Hale	Andrea S Lewis
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Liberal Democrat Councillor: 1

Mary H Jones	
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TRUSTEES PANEL (17)

Labour Councillors: 11

V Mandy Evans	Christine Richards
William Evans	Paulette B Smith
Yvonne Jardine	Gloria J Tanner
David J Lewis	Mark Thomas
Mike B Lewis	Lesley V Walton
Hazel M Morris	

Liberal Democrat Councillors: 3

Chris A Holley	John Newbury
Jeff W Jones	

Independent Councillors: 2

D Gareth Sullivan	Gordon D Walker
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Conservative Councillors: 1

C Miles R W D Thomas	
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WEST WALES VALUATION TRIBUNAL JOINT APPOINTMENTS PANEL (2)

Labour Councillors:

Robert Francis-Davies	Paul Lloyd
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CONSTITUTION WORKING GROUP (9)

Labour Councillors: 3

Rob Stewart	Presiding Member of Council
Christine Richards	

Liberal Democrat Councillors: 2

Chris A Holley	Mary H Jones
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Independent Councillors: 2

E Wendy Fitzgerald	D Gareth Sullivan
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Conservative Councillors: 2

Anthony C S Colburn	Paxton R Hood-Williams
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COMMUNITY / TOWN COUNCILS FORUM (12)

Labour Councillors: 12

Mark C Child	Clive E Lloyd
William Evans	Jennifer A Raynor
Robert Francis-Davies	Christine Richards
Jane E Harris	Rob C Stewart
David H Hopkins	Paul Lloyd
Andrea S Lewis	Penny M Matthews

CORPORATE PARENTING FORUM (10)

Labour Councillors: 7

Jan P Curtice	Erika T Kirchner
V Mandy Evans	Hazel M Morris
Ceri R Evans	Jennifer A Raynor
Jane E C Harris	

Liberal Democrat Councillor: 1

Paul M Meara	
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Independent Councillor: 1

Susan M Jones	
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Conservative Councillor: 1

Linda J Tyler-Lloyd	
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GYPSY TRAVELLER LIAISON FORUM (8)

Councillors

Cyril Anderson	David H Hopkins
Uta C Clay	Penny M Matthews
Ann M Cook	

Liberal Democrat Councillor: 1

Jeff W Jones	
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Independent Councillor: 1

Gordon D Walker	
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Conservative Councillor: 1

Anthony C S Colburn	
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SWANSEA STUDENT LIAISON FORUM

Cabinet Members	M C Child	D H Hopkins
	A S Lewis	
Castle Electoral Ward Members	S E Crouch	E T Kirchner
	F M Gordon	D Phillips
Gorseinon Electoral Ward Member	D J Lewis	
Kingsbridge Electoral Ward Member	W Evans	
Landore Electoral Ward Member	B Hopkins	T M White
Loughor Lower Electoral Ward Member	C Richards	
Loughor Upper Electoral Ward Member	R V Smith	
Uplands Electoral Ward Members	J C Bayliss	N M Woollard
	N J Davies	PM May
Sketty Electoral Ward Members	R J Stanton	C L Philpott
	A M Day	P M Meara
	T H Rees	
Townhill Electoral Ward Members	C Anderson	L V Walton
	D H Hopkins	
St Thomas Electoral Ward Members	J A Hale	C E Lloyd

SCRUTINY PROGRAMME COMMITTEE (16)

Labour Councillors: 11

Cyril Anderson	Terry J Hennegan
Uta C Clay	Elliot J King
David W Cole	David J Lewis
Sybil E Crouch	Geraint Owens
Nick J Davies	Gloria J Tanner
Ceri R Evans	

Liberal Democrat Councillors: 3

Mary H Jones	Paul M Meara
Jeff W Jones	

Independent Councillor: 1

E Wendy Fitzgerald	
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Conservative Councillor: 1

Anthony C S Colburn	
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DEVELOPMENT ADVISORY GROUP

Labour Councillors: 3

Mark C Child	Rob C Stewart
Robert Francis-Davies	

EXTERNAL FUNDING PANEL (10)

Labour Councillors: 10

Mark C Child	Andrea S Lewis
William Evans	Clive Lloyd
Robert Francis-Davies	Jennifer A Raynor
Jane E C Harris	Christine Richards
David H Hopkins	Rob C Stewart

CORPORATE SERVICES CABINET ADVISORY COMMITTEE (13)

Labour Councillors: 9

June E Burtonshaw	Ericka T Kirchner
Joe A Hale	David J Lewis
Terry J Hennegan	Mark Thomas
Yvonne V Jardine	Lesley V Walton
Andrew J Jones	

Liberal Democrat Councillors: 2

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Independent Councillor: 1

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Conservative Councillor: 1

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DEVELOPMENT CABINET ADVISORY COMMITTEE (13)

Labour Councillors: 9

Cyril Anderson	Penny M Matthews
David W Cole	Paulette B Smith
Phil Downing	Ceinwen Thomas
C Ryland Doyle	T Mike White
Paul Lloyd	

Liberal Democrat Councillors: 2

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Independent Councillor: 1

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Conservative Councillor: 1

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EDUCATION AND YOUNG PEOPLE CABINET ADVISORY COMMITTEE (13)

Labour Councillors: 9

Jan P Curtice	Robert V Smith
C Ryland Doyle	Ceinwen Thomas
Ceri R Evans	Des W W Thomas
Mike B Lewis	Lesley V Walton
Hazel M Morris	

Liberal Democrat Councillors: 2

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Independent Councillor: 1

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Conservative Councillor: 1

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COMMUNITIES CABINET ADVISORY COMMITTEE (13)

Labour Councillors: 9

June E Burtonshaw	Nick J Davies
Bob A Clay	Terry J Hennegan
Uta C Clay	Hazel M Morris
Ann M Cook	Gloria J Tanner
David W Cole	

Liberal Democrat Councillors: 2

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Independent Councillor: 1

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Conservative Councillor: 1

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**PREVENTION & SOCIAL CARE REFORM
CABINET ADVISORY COMMITTEE (13)**

Labour Councillors: 9

Cyril Anderson	Joe A Hale
Uta C Clay	Elliott J King
Jan P Curtice	Robert V Smith
C Ryland Doyle	T Mike White
V Mandy Evans	

Liberal Democrat Councillors: 2

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Independent Councillor: 1

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Conservative Councillor: 1

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APPENDIX 2 "COUNCILLORS ALLOCATED TO SIT ON OUTSIDE BODIES AS DETERMINED BY THE LEADER OF THE COUNCIL"

Name of Body	Term of Office	No. of Reps	Name of Representatives	Other Reps
Adoption Panel		1	Jan Curtice	
Bay Leisure Ltd	Annual	2	Mandy Evans Andrew Jones	
National Waterfront Museum (Swansea) Ltd		3	Robert Francis-Davies Joe Hale Erika Kirchner	
Swansea City Waste Disposal Ltd (LAWDAC)		6	Uta Clay Philips Downing Joe Hale Clive Lloyd Mike White David Hopkins	
Swansea Stadium Management Company		3	Christine Richards Robert Francis-Davies Rob Stewart	
Wales National Pool (Swansea) Ltd		3	Robert Smith Mark Child Robert Francis-Davies	
Swansea Children's Relief in Need (SCRIN)		5	Erika Kirchner Hazel Morris Cheryl Philpott Paulette Smith Robert Smith	
ABMU Community Health Council	Four Years	3	Jane Harris Elliott King Hazel Morris	

Minutes of the Council (19.05.2016)
Cont'd

Association of Public Centre Excellence (APSE)	Annual	1	Clive Lloyd	
Caer Las Cymru		2	Beverley Hopkins Terry Hennegan	
Fostering Panel (Mainstream Panel)	Three Years	1	Mandy Evans	
Fostering Panel (Friends and Family)	Three Years	1	Paul Meara	
Gower College Swansea	Councillors Term of Office	2	Jennifer Raynor Christine Richards	
Heart of Wales Line Forum	Unlimited	3	Paul Lloyd	
Industrial Common Ownership Financial West Glamorgan Loans Fund (ICOFF)		1	Rob Stewart	
Joint Council of Wales (South Wales Provisional Council)	Annual	2	Christine Richards Rob Stewart	
Consortium of Local Authorities in Wales		1	Nick Davies	
Education Otherwise Committee		1	Jennifer Raynor	
Environment Agency Wales (Natural Resources Wales)		1	David Hopkins	
Gower Commoners Association		1	David Cole	
Loans and Savings Abertawe		1	Ryland Doyle	
Merchant Navy Welfare Board		1	Joe Hale	
Mid & West Wales Fire Authority		7	Jan Curtice Terry Hennegan Gordon Walker Joe Hale Gloria Tanner Cyril Anderson Peter Black	
National Association of British Market Authorities		1	David Hopkins	
Oystermouth Castle Management Board		1	Mark Child	
PATROL		1	Geraint Owens	
South Wales Police & Crime Panel		2	Gareth Sullivan Paulette Smith	
South West Wales Economic Forum		2	David Phillips Christine Richards	
South West Wales Regional Waste Management Committee		3	Clive Lloyd Mike White David Hopkins	
South West Wales Regional Waste Planning		1	David Hopkins	

Minutes of the Council (19.05.2016)
Cont'd

Group				
South West Wales Regional Waste Consortium		3	Clive Lloyd Mike White David Hopkins	
Spatial Planning Network		1	Paul Lloyd	
Standing Advisory Council on Religious Education		6	William Evans Jane Harris Beverley Hopkins Mary Jones Ceinwen Thomas Elliott King	
Suresprung Board of Trustees		4	Uta Clay Andrew Jones Gloria Tanner Jan Curtice	
Swansea Bay Port Health Authority		10	Joe Hale Clive Lloyd Paul Lloyd Keith Marsh Paul Meara Hazel Morris John Newbury Robert Smith Mike White Cyril Anderson	
Swansea Business Improvements Ltd (Bids)		2	Robert Francis-Davies Rob Stewart	
Swansea Council for Voluntary Service		3	Jan Curtice Ann Cook Ceri Evans	
Swansea Cycling Forum (Cycle Action Progress Group)		1	Nick Davies	
Swansea Economic Regeneration Partnership		2	Robert Francis-Davies Rob Stewart	
Swansea Environment Centre		1	Nick Davies	
Swansea Festival of Music and The Arts		9	Wendy Fitzgerald Erika Kirchner Andrea Lewis David Lewis Huw Rees Robert Smith Ceinwen Thomas Cyril Anderson Terry Hennegan	Lord Mayor
Swansea Waste Forum		1	David Hopkins	
University of Swansea Court		2	John Bayliss Ceinwen Thomas	Chief Executive Chief Education Officer
Vision in Wales (Wales Council for The Blind)		1	Ceinwen Thomas	

Minutes of the Council (19.05.2016)
Cont'd

Wales Council for Deaf People		1	Mandy Evans	
Welsh Books Council		1	Fiona Gordon	
Welsh Joint Education Committee		1	Jennifer Raynor	
Welsh Local Government Association (WLGA) Council		5	Jan Curtice Christine Richards Rob Stewart Clive Lloyd Mark Thomas	
Welsh Local Government Association Co-ordinating Committee		1	Rob Stewart	
Wales Migration Partnership		1	Mark Child	
Welsh Purchasing Consortium		1	Clive Lloyd	
West Glamorgan Council for Drug & Alcohol Abuse		2	Terry Hennegan Erika Kirchner	
West Wales Valuation Tribunal		2	Phillip Downing Nick Davies	
Reserve Forces & Cadets Association for Wales		1	Ann Cook	
Swansea Bay Regional Equality Council		2	Jane Harris Erika Kirchner	
Cambrian Educational Foundation for Deaf Children		1	Jan Curtice	
Local Government Association (LGA) Executive		4	William Evans Christine Richards Clive Lloyd Rob Stewart	
Vision Impaired West Glamorgan	Annual	4	Terry Hennegan Yvonne Jardine Gloria Tanner Ceinwen Thomas	
Inter Authority Agreement for Food Waste		2	Des Thomas Mark Thomas	
Swansea St Mary's Choral Trust		1	John Newbury	
ABMU – Children and Young		1	Jane Harris	
Inter Authority Agreement Partnership Board (Food Waste)		2	Mark Child David Hopkins	
Swansea Bay Futures		1	Rob Stewart	

The meeting ended at 5.46 pm

CHAIR

CITY AND COUNTY OF SWANSEA

MINUTES OF THE COUNCIL

HELD AT COUNCIL CHAMBER, GUILDHALL, SWANSEA ON FRIDAY,
20 MAY 2016 AT 2.00 PM

PRESENT: Councillor J Newbury (Lord Mayor) Presided

Councillor(s)	Councillor(s)	Councillor(s)
C Anderson	P M Black	J E Burtonshaw
A C S Colburn	D W Cole	A M Cook
J P Curtice	A M Day	P Downing
C R Doyle	V M Evans	W Evans
E W Fitzgerald	F M Gordon	J E C Harris
T J Hennegan	C A Holley	P R Hood-Williams
B Hopkins	D H Hopkins	L James
M H Jones	S M Jones	E J King
E T Kirchner	M Lewis	A S Lewis
C E Lloyd	P Lloyd	K E Marsh
P M Matthews	P M Meara	D Phillips
C L Philpott	I M Richard	C Richards
P B Smith	R V Smith	R C Stewart
G J Tanner	C Thomas	D W W Thomas
G D Walker	L V Walton	T M White

15. **APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillors J C Bayliss, M C Child, R A Clay, U C Clay, S E Crouch, N J Davies, C R Evans, R Francis-Davies, J A Hale, Y V Jardine, A J Jones, J W Jones, D J Lewis, R D Lewis, P N May, H M Morris, G Owens, J A Raynor, T H Rees, R J Stanton, D G Sullivan, C M R W D Miles, L G Thomas, M Thomas, L J Tyler-Lloyd and N M Woollard.

16. **DISCLOSURES OF PERSONAL AND PREJUDICIAL INTERESTS.**

In accordance with the provisions of the Code of Conduct adopted by the City and County of Swansea no interests were declared.

17. **TO ELECT THE LORD MAYOR FOR THE MUNICIPAL YEAR 2016 - 2017.**

RESOLVED on the motion of Councillor R C Stewart, seconded by Councillor A S Lewis that Councillor David H Hopkins be elected to the office of Lord Mayor of the City and County of Swansea for the Municipal Year 2016-2017.

Councillor D H Hopkins was robed and invested with the Chain of Office of Lord Mayor.

Councillor Beverley Hopkins was invested with the Chain of Office of Lady Mayoress.

The Lord Mayor then made and signed a declaration of acceptance of office.

Councillor D H Hopkins (Lord Mayor) presided

18. **INAUGURAL ADDRESS OF THE LORD MAYOR**

The Lord Mayor thanked Council for his election and congratulated Councillor John Newbury and Bernardine Jennings on their successful term of office as Lord Mayor and Lady Mayoress.

The Lord Mayor, during his address announced that his Chaplin would be the Canon Michael Flook.

He concluded by announcing that the Lord Mayor's charities for his period of office would be The Paul Popham Fund, The Prince's Gate Charity and Maggie's Centre.

19. **TO ELECT THE DEPUTY LORD MAYOR FOR THE MUNICIPAL YEAR 2016 - 2017.**

RESOLVED on the motion of Councillor J E C Harris, seconded by Councillor R V Smith that Councillor Phil Downing be elected to the office of Deputy Lord Mayor of the City and County of Swansea for the Municipal Year 2016-2017.

Councillor P Downing was robed and invested with the Chain of Office of Lord Mayor.

Mrs Lilian Downing was invested with the Chain of Office of Deputy Lady Mayoress.

The Deputy Lord Mayor then made and signed a declaration of acceptance of office.

20. **RETIRING LORD MAYOR**

RESOLVED on the motion of Councillor C A Holley, seconded by Councillor C L Philpott that the Council's thanks be given to Councillor J Newbury for a successful term of office as Lord Mayor and Bernadine Jennings as Lady Mayoress.

The Lord Mayor presented medallions on behalf of the Council to the retiring Lord Mayor, Councillor J Newbury and to the retiring Lady Mayoress, Bernadine Jennings.

Councillor J Newbury in response to the vote of thanks, thanked the Council for its support during his term of office. He also reflected on the many duties during his term as Lord Mayor.

The meeting ended at 3.15 pm

CHAIR

Agenda Item 4.

Report of the Head of Legal and Democratic Services

Council – 16 June 2016

WRITTEN RESPONSES TO QUESTIONS ASKED AT THE LAST ORDINARY MEETING OF COUNCIL

The report provides an update on the responses to Questions asked during the last Ordinary Meeting of Council on 28 April 2016.

FOR INFORMATION

1. INTRODUCTION

- 1.1 It was agreed at Council on 8 April 2010 that a standing item be added to the Council Summons entitled “Written Responses to Questions Asked at the Last Ordinary Meeting of Council”.
- 1.2 A “For Information” report will be compiled by the Democratic Services Team collating all written responses from the last Ordinary Meeting of Council and placed in the Agenda Pack;
- 1.3 Any consequential amendments be made to the Council Constitution.

2. RESPONSES

- 2.1 Responses to questions asked during the last ordinary meeting of Council are included as Appendix A.

Background Papers: None

Appendices: Appendix A (Questions & Responses)

**Providing Council with Written Responses to Questions at Council
28 April 2016**

1.	<p>Councillor P M Meara How many of these Trade Employees had previously been under the care of the Authority.</p> <p>Response of the Cabinet Member for Next Generation Services Historically the service would not have asked this question of potential candidates either for trade roles or for its apprentice scheme and as such total numbers in the overall workforce would not be available. However we are aware that two of its recent recruits, one in each of the last two years were offered apprentice positions whilst under the care of the Authority. The service has also been working closely with colleagues in Social Services to maximise the viability of these opportunities and provide support to potential candidates who are in the care of the local Authority. In addition the emerging new corporate apprentice and training scheme will further look to create additional opportunities for all young people, but also to have a particular focus on its looked after children and other young people in line with its corporate parenting role and corporate priority of tackling poverty across the City and County of Swansea.</p>
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Agenda Item 9.

Report of the Cabinet Member for Enterprise, Development and Regeneration

Council - 16 June 2016

SWANSEA LOCAL DEVELOPMENT PLAN (LDP) DEPOSIT FOR PUBLIC CONSULTATION

Purpose:	To endorse the Deposit LDP and supporting documentation for the purpose of public consultation
Policy Framework:	Planning and Compulsory Purchase Act 2004; The Environmental Assessment of Plans and Programmes (Wales) Regulations 2004; Town and Country Planning (Local Development Plan) (Wales) Regulations 2005; Local Development Plans Wales Guidance (2005); Local Development Plan Manual (2006); The Habitats Regulations (Natural Habitats & Conservation) (Amendment) (England & Wales Regulations 2007); Equality Act 2010; Planning Policy Wales 2016 (as amended) and related Ministerial Interim Planning Policy Statements and Technical Advice Notes
Reason for Decision:	To enable a comprehensive public consultation and engagement exercise be undertaken on the Deposit LDP and supporting documentation, in accordance with Regulation 18 of the Town and Country Planning (LDP) (Wales) Regulations 2005
Consultation:	Legal, Finance, Access to Services
Recommendation(s):	<p>i) That the Deposit LDP, comprising written statement and Proposals Map, be approved for the purpose of public consultation</p> <p>ii) That a revised LDP Delivery Agreement is prepared and agreed with the Welsh Government to confirm the timetable for delivery of future stages of the LDP leading up to adoption of the Plan</p> <p>iii) That the findings of the Habitats Regulations Assessment and Sustainability Appraisal are agreed</p>
Report Author:	Tom Evans
Finance Officer:	Aimee Dyer
Legal Officer:	Jonathan Wills
Access to Services Officer:	Sherill Hopkins

1.0 Background

- 1.1 Every local planning authority in Wales is statutorily required to produce a Local Development Plan (LDP), which must be prepared in accordance with requirements and guidelines laid down by the Welsh Government. The Swansea LDP commenced production in 2010 and will, upon adoption, replace the existing Unitary Development Plan. It will be used as the primary strategy and policy document upon which the Council will make decisions in relation to development proposals.
- 1.2 At Council on 12 August 2014, Members agreed to adopt the LDP Preferred Strategy, which confirms the broad scale of growth that the Plan will address and the general approach to be taken to meet this growth. The approach focusses development at a limited number of large 'strategic sites', which were identified within the Preferred Strategy document, plus a range of non-strategic sites at sustainable locations across the County.
- 1.3 At Council on 3 September 2015, Members approved the full list of housing and strategic sites recommended by Planning Committee for inclusion in the Deposit LDP. This decision followed comprehensive periods of public consultation on potential LDP housing sites, undertaken initially throughout 2011 on submitted 'Candidate Sites' and then in early 2015 on initial 'Draft Deposit' allocations. Members' decision on housing and strategic sites was also informed by a detailed Member review process undertaken between June – September 2015, which involved special meetings of planning committee that considered all petitions and significant objections submitted by interested parties in relation to proposed sites.
- 1.4 During February and March 2016, the Strategic Planning Team co-ordinated and facilitated workshops and engagement events with Members, and other key stakeholders, to consider draft LDP policies and to ensure the Plan will address all relevant key issues. A summary of the Member Engagement process and some of the actions arising from the comments made during the sessions is provided at Appendix A of this report.

2.0 The Deposit LDP

- 2.1 The Deposit LDP presents a positive approach to managing the inevitable future growth and change that will occur within the City and County of Swansea. The policies and proposals set out in the Plan address the County's need for new homes, jobs, infrastructure and community facilities to support economic growth and raise standards of living. Policies that promote development are set out alongside those that will ensure future proposals respect and promote the County's cultural heritage, important landscapes and sensitive environments.
- 2.2 The Plan promotes a clear 'Place making' agenda and strategy, and emphasises that future development must accord with the overarching aims of enhancing quality of life and well being. The Plan maintains that these high level aims can be achieved through good design on even small householder

proposals or, at the opposite end of the spectrum, through the creation of new neighbourhoods that are comprehensively masterplanned and provide for a good range of community facilities and recreation opportunities. Planning for growth that is commensurate with the aspirations of a City Region inevitably involves difficult decisions about releasing greenfield land for development, however the Deposit LDP provides the opportunity to ensure that such development is of a quality and nature that will ensure the place that is ultimately delivered provides a proud legacy for future generations.

2.3 The Deposit Plan (see Appendix B of this report) comprises:

- Overview and Strategy
- Policies and Proposals
- Monitoring Framework
- Proposals Map
- Glossary
- Appendices

2.4 Section 1 sets out the Plan's Vision, Strategic Aims and Objectives, and explains the range of options for accommodating forecast growth that the LDP process considered before arriving at its overarching strategy.

2.5 Section 2 forms the main part of the Deposit. It sets out the range of planning policies and proposals that, in combination, comprise the LDP policy framework to address the specific issues and challenges for the City and County. It is these policies and proposals that will be used to guide and inform future development within the administrative area. Their scope is extremely varied, which reflects the County's diverse urban and rural character, and are split into 'Key Strategic', 'Area-Wide' and 'Area Specific' policies as follows:

- **Key Strategic policies** relate to overarching themes of the Plan, including those relating to Sustainability; Housing Strategy; Placemaking; Masterplanning; Affordable Housing; Economic Growth; Regeneration; Health and Wellbeing; Infrastructure; and Transport Measures.
- **Area-Wide policies** are generally of a generic (not place specific) nature, and include topic-based policies that set out criteria against which planning applications will be considered. It is not the purpose of these policies to repeat national planning policy but instead make clear the specific local application of planning themes.
- **Area-Specific policies** relate to site specific proposals, such as key areas of change or protection. These include locally specific policies for development, regeneration schemes and masterplan areas, as well as specific sites for protection and conservation.

2.6 The Deposit includes a monitoring framework that will ensure the Plan is effectively implemented, and that development is delivered appropriately and in a timely manner during the course of the Plan period. The annual monitoring described in the framework will be used to inform LDP review which takes place every 4 years.

- 2.7 The LDP Proposals Map comprises a series of maps covering all areas of the County, and features a variety of designations overlain on an Ordnance Survey base. These include sites and development areas described in the preceding policies and proposals. It also defines the settlement boundaries of the main urban area and key villages, beyond which are the areas considered open countryside, where most forms of development are not favoured. The Proposal Map designations include:
- Housing Sites (allocations and commitments)
 - Strategic Development Areas
 - District Centres and Retail Parks
 - Mineral Safeguarding Areas
 - Green Belt/Green Wedges
 - Special Landscape Areas
- 2.8 Where designations are determined by other mechanisms or bodies (such as Sites of Special Scientific Interest designated by Natural Resources Wales), these are not shown on the Proposals Map and are instead featured on a Constraints and Issues Map published separately. This approach allows the amending and updating of externally set designations more readily during the course of the Plan period to take account of changes that are not determined by the LDP, such as Historic Parks and Gardens and various special environmental protection areas.
- 2.9 The Plan is supported by appendices covering matters such as lists of sites that are referenced within policies.

3.0 Supporting Assessments and Evidence

- 3.1 The Deposit LDP is underpinned by a large amount of technical studies, assessments, evidence and supporting information. This will be made available on the Council's website as supporting documentation for consideration during and after the public consultation period. A list of these is set out in Appendix C of this report which includes links to the documents.
- 3.2 It is a requirement under the Planning and Compulsory Purchase Act 2004 that the LDP is subject to a Sustainability Appraisal (SA) incorporating Strategic Environmental Assessment (SEA). The integrated SA ensures the policies and proposals of the Plan reflect sustainable development principles and assess the effect of the plan on the economy, social wellbeing, resource conservation and environmental protection/enhancement. The SA plays an important part in demonstrating that the LDP is sound by ensuring that it reflects sustainable development objectives. The Final Sustainability Appraisal Report and Non Technical Summary are available via the link set out in Appendix C of this report, and will also be formally consulted on as part of the Deposit LDP consultation process. It is recommended that the Council agrees the recommendations of the SA.

- 3.3 As the Competent Authority the Council is also required by the Habitats Regulations (2007) to undertake a Habitats Regulations Assessment (HRA) of the LDP. The HRA will determine the likely significant effects of the plan on European Sites of nature conservation importance and, if applicable, scope what needs further assessment. A Habitats Regulations Assessment Report of the LDP has been undertaken by consultants DTA Ecology Ltd and is available as a Supporting Document to the Plan, which can be viewed via the link set out in Appendix C of this report. It is recommended that the Council agrees the conclusions of the HRA.
- 3.4 An Equality Impact Assessment (EIA) is also being undertaken as part of the Council's legal duty to assess the Plan's policies for their impact on protected groups as defined in the Equality Act 2010. The LDP has been found to be relevant to a number of protected characteristics, including age, disability, the Welsh language, poverty and social exclusion. The EIA, which is currently a draft document and will continue to be updated and revised throughout the LDP process, is a Supporting Document to the Plan and available to view via the links set out in Appendix C.

4. Consultation

- 4.1 Approval of the Deposit LDP will be followed by six weeks formal public consultation between 27 June and 7 August inclusive. There are approximately 7500 separate individuals and organisations on the LDP database that will be notified of the consultation, and the process will also be publicised using media outlets and posters at libraries across the County. The consultation will include a series of special 'roadshow' events at suitable venues within communities, chosen to represent a wide spread of locations across the County, which will also be widely publicised within those areas.
- 4.2 Those making representations on the Deposit LDP will be encouraged to do so on a standard form, setting out clearly the nature of any objection and any relevant information to supplement and justify the objection. These representations, and the Council responses to them, will be considered by the planning inspector to be appointed by the Welsh Government to 'Examine' the Plan (as described below).

5. Future stages

- 5.1 All representations will be carefully considered as to whether they justify an amendment to the Deposit Plan. This includes amendments to the written statement and the Proposals Map. Any amendments required to the Plan, known as 'Focussed Changes', will be duly made and these will be reported back to Council for approval in due course.
- 5.2 Subject to Members approval, the amended Deposit LDP incorporating Focussed Changes, together with associated background documents, will be submitted to the Welsh Government for consideration. The Welsh Government will then appoint a planning inspector to carry out an 'Examination in Public' on the content of the Plan, which will provide an opportunity for all interested

parties to have their representations independently considered. The Examination process will be followed by a binding Inspectors Report being sent to the Council setting out any changes required before the Plan is formally adopted.

6. Delivery Agreement

- 6.1 Subject to the Deposit being approved for public consultation, a revised Delivery Agreement (DA) will be prepared and submitted to the Welsh Government for approval. The DA will make clear the revised timetable for the future stages of LDP preparation up to the adoption of the Plan, based on the following broad timetable:

Stage in LDP Preparation	Time
Public consultation on Deposit	June – July 2016
Review of representations received and creation of Focussed Changes Deposit document	August – November 2016
Submission of Focussed Changes Deposit to Welsh Government	December 2016
Examination in Public	March 2017
Adoption of LDP	December 2017

7.0 Equality and Engagement Implications

- 7.1 A full Equality Impact Assessment is underway, and the LDP process takes full account of the relevant Equality and Diversity considerations.

8.0 Financial Implications

- 8.1 An LDP budget is in place for the present financial year and is considered able to meet the current financial implications of undertaking consultation, preparing for submission of the Plan to Welsh Government. The latter includes costs associated with an Examination Program Officer, who is required to operate as a form of an external 'consultant', at arm's length from both the Council and the Planning Inspectorate.
- 8.2 At this time there is no budget or additional funding set aside for expenditure on any further evidence or assessments required to underpin the Plan. Whilst no such requirement for additional assessments is apparent at this time, if this is subsequently identified as a priority following representations made during consultation then funds will have to be located from within current resources.
- 8.3 Monitoring will be undertaken to assess the resources required in 2017-2018 financial year for the LDP Examination, and this will be considered as part of the Council's budget review process and financial planning procedures.

9.0 Legal Implications

9.1 The Council is statutorily obliged to prepare an LDP in accordance with the Planning and Compulsory Purchase Act 2004, the Environmental Assessment of Plans and Programmes (Wales) Regulations 2004 and the Town and Country Planning (Local Development Plan) (Wales) Regulations 2005;

Background Papers:

- Report to Council 12 August 2014 - Swansea LDP Preferred Strategy and Candidate Sites Update
- Report to Council 3 September 2015 - Swansea Local Development Plan (LDP) Proposed Housing and Strategic Site Allocations

Appendices:

Appendix A: LDP Policy Councillor Workshops - February and March 2016

Appendix B: City and County of Swansea Deposit LDP

Appendix C: Links to LDP Supporting Documents, Assessments and Appraisals

Appendix A:

LDP Policy Councillor Workshops - February and March 2016:

Overview

During February and March 2016, a series of six, two hour Councillor engagement workshops were held to discuss the LDP's identified key issues, and the emerging policies for the Deposit Plan that respond to these issues. The workshops involved presentations from Strategic Planning Officers on the various subject areas (listed below), question and answer sessions with Planning Officers and Officers representing specific policy areas, i.e. transport officers, education colleagues, etc, and discussions on the identified issues that included facilitated group work.

Engagement exercises centred around LDP key issues that had previously been identified during consultation and collation of the evidence base. Thoughts and comments were recorded by Councillors during 'post-it sessions' as well as aural feedback. During these sessions Councillors were asked to highlight thoughts about how the issues affected their locality and Swansea more widely. Round table discussions then focused on the potential measures highlighted by contributors to affect change through the land use planning system. Issues that couldn't be addressed by the Planning System were "parked" during the workshop but then passed on to the relevant Council department.

Date	Topic	Attendance
24 th February	Housing	14
26 th February (morning)	Design and place making	9
26 th February (afternoon)	Natural resources	11
29 th February	Gower and countryside	14
1 st March	Retail and Regeneration	11
4 th March	Transport	12

Purpose of Workshops:

- Councillors are key to the process of identifying Swansea specific issues. Addressing Swansea specific issues is a test of 'soundness' to be considered by the Inspector at the Examination on the Plan.
- To give opportunity to Councillors to directly ask Officers about the Local Development Plan process to date.
- The Strategic Planning Team can inform Councillors whether the key issues they have raised can be addressed by Local Development Plan policy, and discuss how best to tackle any concerns via policy.

Outputs from Workshop:

- Amendments to Policies undertaken, as set out in the following table with summary of issues raised and actions taken.
- Councillors who had "parked" issues were put in touch with relevant Council Officers.

Summary of Issues Raised and Actions Taken

Issue	Actions Taken / Comment
Water Quality Concerns	<p>1, DCWW have been consulted on all proposed allocations. Ensure LDP Policy requires DCWW to build requirements into their future investment plans. [DCWW have 5 year investment programmes called Asset Management Plans (AMP). AMP 7 is scheduled to begin review in 2019 and will cover the period 2020 to 2025 and will take account of development proposals contained in local development plans adopted at the time of the AMP.]</p> <p>2, In advance of improvements programmed in the AMP, developers may serve DCWW with a requisition notice for the provision of a new water main or sewer and/or associated works, required for domestic purposes only. DCWW has a duty under the Water Industry Act 1991 to comply with such a notice. Ensure that LDP policy includes text to clarify the AMP process. Specifically, ensure that LDP Policy on Safeguarding Public Health and Natural Resources, Water Pollution and the Protection of Water Resources both address water quality concerns.</p>
Minerals: Unconventional Gas Exploration	<p>1, LDP Policy on Sustainable Development of Mineral Resources amended following steer from Councillors on the exploration of unconventional gas within legislative guidelines.</p>
Flood risk – coastal areas draining into estuary, issues with outfalls blocking drainage at high tide	<p>1, This is a drainage capacity issue that will be addressed by WWDC. Waste water infrastructure capacity will be improved through compensatory surface water removal and DCWW Asset Management Plan (AMP).</p>
Protection of Natural Environment: Landscape (not just Gower)	<p>1, Ensure that landscape is protected in LDP Policy on Landscape Protection and is included as a consideration within many policies, i.e. the overarching policies on PM01 Sustainable Settlements, PM02 Placemaking and Place Management, SD02 Masterplanning Principles and specific policies on minerals.</p>
Protection of Natural Environment: protection of SINCS	<p>1, Ensure that designated Sites of Importance for Nature Conservation highlights locally important sites, attempting to maintain natural aspect of site but can't prevent development if mitigation is shown to be possible. Clarification that SINC status does not preclude development.</p>
Transport: on street parking	<p>1, Key policy on Transport Measures and Infrastructure introduces appropriate parking as a requirement.</p> <p>2, Amend detailed Parking Policy to specifically addresses this issue within the policy and the issues of "on street parking" are now specifically detailed in the amplification.</p>
Transport: Non adopted roads and refuse collection	<p>1, Ensure that within the amplification of LDP Policy on Design Principles for Transport Measures and Infrastructure a User Hierarchy is set out, to ensure developers consider</p>

	<p>the road users inclusive of service vehicles (such as refuse and emergency services).</p> <p>2, Ensure that within the LDP Policy on Design Principles for Transport Measures and Infrastructure contains criteria to ensure the design of any roads conforms to best practice standards with regards to road layout and design.</p>
Good transport links needed on strategic sites	<p>1, Ensure master planning policies include links as a main consideration of design and define the nature, layout and speed limits for “spine roads” through the sites.</p> <p>2, Ensure that LDP Transport policies emphasises a clear streets hierarchy.</p>
Transport: Garage size	<p>1, This size is set by Transportation colleagues based on guidance and current policy.</p>
Retail & Leisure: City Centre Parking	<p>1, LDP policy on Parking amended to be flexible to take account of City Centre Strategy and the impact of public transport links on parking requirements.</p>
Retailing and City Centre – how can we stop retail development going to areas not in the main shopping streets of the city centre	<p>1, LDP policy will set out a clear retail hierarchy that emphasises the Swansea Central Area ‘Retail Centre’ sits at the top of the hierarchy – and that significant retail development must be directed towards this location. Policy will still provide support for appropriate retail development at retail parks i.e. retailing that does not undermine the vitality and viability of the Retail Centre.</p>
Housing: avoid over concentrations of Houses of multiple occupancy and location of student accommodation	<p>1, Guidance on Houses of Multiple Occupation and Residential Conversions within Settlements sets out clear criteria for houses of multiple occupancy.</p> <p>2, Clarify wording of LDP Policy to ensure Student Residential Accommodation - purpose built accommodation for students – is focussed on existing campuses or the City Centre.</p>
<p>Housing: Affordable housing</p> <ul style="list-style-type: none"> • deficit in Gower and West needs to be addressed. • Affordable Housing on all sites irrespective of area! 	<p>1, Further work has been carried out as part of the update to the Affordable Housing Viability Study to assess the viability of affordable housing contributions across the county and specifically of Affordable Housing allocations within Gower.</p> <p>2, Ensure that LDP Policies are drafted to ensure that the contribution of all housing development to affordable housing has been maximised whilst taking account of the need to ensure that developments remain viable.</p>
<p>Accessible housing</p> <ul style="list-style-type: none"> • Shortfall of accessible properties • Lifetime Homes – accessible properties suitable for future need 	<p>1, Affordable Housing policies have been drafted to address the issue of both affordable housing for local needs (ensuring that housing is provided for people who meet the Council’s defined occupancy criteria) and housing which meets the need identified in rural areas for housing which addresses issues arising from high second home or holiday home ownership, and the difficulties for the ageing population to access opportunities to downsize into appropriate properties.</p>

Building sustainable communities through design.	1, PM01: Sustainable Places, PM02: Placemaking and Place Management, SD02 Masterplanning Principles all incorporate the principles of sustainability.
The LDP should have a clear statement such as Policy R11 in the UDP to be realistic and to safeguard local environment i.e. realistic	1, Renewable Policy in LDP needs to be criteria based, and is inclusive of the local environment. 2, Policy amplification also considers the cumulative effects.
Executive housing seems to be the predominant part of the mix in certain areas. How do we control this?	1, The Plan is founded on a holistic placemaking approach to deal with this issue. Ensure that Plan policies require delivery of a mix of housing to create sustainable, balanced communities.
Key need to support wind and solar energy within the LDP	1, Amend Plan to include specific Policy on Renewable and Low Carbon Energy Technology in New Development.
Do not build on high quality farmland which is productive and part of a green wedge. You use greenfield sites of Grade 4 or 5 agricultural land	1, The best and most versatile (BMV) agricultural land has been protected where possible. However, this needs to be assessed against the need for sustainable development. In some instances the development of Sustainable Development Areas will involve BMV agricultural land and in such locations the need for the development outweighs the need to protect BMV agricultural land. 2, Green Wedge boundaries are reviewed as part of the Development Plan preparation process. Boundaries can be adjusted to accommodate the required growth in the area.
Caravan sites should have sufficient shrubbery and screening to ensure they are not visually prominent	1, Agree that this is a significant problem, particularly in terms of landscape impact. Unfortunately there are little planning control over existing sites, particularly those with certificates of lawful existing use. 2, Owners are encouraged to improve landscaping and if a planning application is submitted on a site, a landscaping condition is attached where relevant. 3, A design guide for new caravan and camping sites is being produced which will address the issue in respect of new sites. It is hoped to adopt the guide as SPG.
Support for Policy on the heritage led regeneration of the Hafod Morfa Copperworks site. Suggestion that the site become a strategic development area to include the regeneration of the wider Tawe Riverside	1, Agree – Amend Plan to include a Strategic Site policy on the Hafod Copperworks area, which is combined with sites along the Tawe Riverside to become a Strategic Development Area for mixed use.

Appendix B: City and County of Swansea Deposit LDP

Copies of the City and County of Swansea Deposit LDP can be downloaded from the planning webpages via the following web link <http://www.swansea.gov.uk/ldpdeposit>

Appendix C: Links to LDP Supporting Documents, Assessments and Appraisals

The Local Development Plan is supported and underpinned by a wide range of background documents, studies, appraisals and assessments. These can be found on the City & County of Swansea's Local Development Plan website via the following web links:

Sustainability Appraisal/Strategic Environmental Assessment undertaken throughout the LDP process is available via: <http://www.swansea.gov.uk/ldpsasea>

Habitat Regulations Assessment undertaken throughout the LDP process is available via: <http://www.swansea.gov.uk/ldphra>

LDP Supporting Evidence and Background Papers (listed below) are available via: <http://www.swansea.gov.uk/ldpbackgroundpapers>

Strategic and Topic based assessments

- Economic Growth and Employment Land Assessment
- Strategic Flood Consequences Assessment
- Health Impact Assessment
- Equalities Impact Assessment
- Population and Household Projections
- Affordable Housing Viability Assessment
- Joint Housing Land Availability Studies
- Strategic Housing Market Assessment
- Previously Developed Land Capacity Study
- Special landscape areas assessment
- Strategic Transport Assessment
- Strategic Retail Assessment
- Gower Landscape Character Assessment
- Stage I & II Gower Landscape Capacity Study for Caravan and Camping Sites
- Open Space Assessment

Topic papers

- Affordable Housing
- City Centre and Waterfront
- Culture and Heritage
- Design
- Environmental Constraints and Pollution
- Green Infrastructure (incorporating Open Space Assessment)
- Housing
- Minerals

- Natural Heritage and Countryside
- Physical Infrastructure
- Retail and Leisure
- Spatial Options Assessment
- Strategic Growth Options Assessment
- Tourism
- Transport and Accessibility
- Waste

Other supporting evidence

- Ward Profiles
- Issues Papers

Agenda Item 10.

Report of the Head of Democratic Services

Council – 16 June 2016

COUNCILLORS ALLOWANCES & EXPENSES 2015-2016

Purpose: The report presents the amount of allowances and expenses paid to each Councillor and Co-Opted Member during 2015-2016 under the Councillors Allowances Scheme. There is a legal requirement to publish these amounts annually and no later than 31 July.

Report Author: Huw Evans

Legal Officer: Tracey Meredith

Finance Officer: Carl Billingsley

Access to Services: N/A

FOR INFORMATION

1. Introduction

- 1.1 The Independent Remuneration Panel for Wales (IRPW) operates under the provisions of the Local Government (Wales) Measure 2011 and the Independent Remuneration Panel for Wales Regulations made under the powers contained in the Measure.
- 1.2 Each year the IRPW must publish an Annual Report which sets out the type and levels of payments that Authorities may or must make available to their Councillors and Co-opted Members. Details of the latest IRPW Annual Report and other information may be viewed on their website. <http://wales.gov.uk/irpwsb/home/?lang=en>
- 1.3 The Councillors Allowances Scheme as laid out in Part 6 of the Council Constitution sets out a framework for the payment of allowances and expenses to Councillors.
- 1.4 Expenses paid represent reimbursement to Councillors for the cost of travel and subsistence they incurred in performing their approved duties.
- 1.5 **Appendix A** refers to amounts paid to the Councillors during 2015-2016.
- 1.6 **Appendix B** shows the total amount paid to its Statutory Co-optees. Statutory Co-optees are defined by the Independent Remuneration Panel for Wales.

2. Explanation of Headings

- 2.1 **Basic Salary** is paid to Councillors who do not receive a Civic Salary or Senior Salary.
- 2.2 **Civic Salary** is paid to the Lord Mayor and Deputy Lord Mayor only.
- 2.3 **Senior Salary** is paid to the posts identified by Council i.e. Leader of the Council, Deputy Leader of the Council, Cabinet Members, Chairs of Committees. Additionally, the Leader of the Largest Opposition Political Group automatically receives a Senior Salary providing he has 10% of the total number of CCS Councillors within his Political Group.
- 2.4 The **ICT Allowance** is set at a maximum of £800 over a period of 4 years (2013-2017).
- 2.4 The **Broadband and Telephone Allowance** is set at £25 per month, however this amount is split as £15 Broadband per month and £10 Telephone per month.
- 2.5 In addition, qualifying members (Cabinet Members, Chair of Council / Presiding Member and Leader of the Largest Opposition Political Group) also receive a £25 mobile telephone allowance per month. The "Telephone" heading therefore incorporates the total sum being claimed for both the £10 element of the Broadband and Telephone Allowance in addition to any Mobile Telephone Allowance claimed.
- 2.6 **Travel P.card** – these costs relate to any travel costs incurred using the Corporate Purchasing Card (P.card) e.g. rail travel, flights, oyster-card usage, etc.
- 2.7 **Travel ISIS** – these costs are based on Councillors Travel and Subsistence expense claim forms paid under the CCS software system (ISIS).
- 2.8 **Subsistence P.card** – these costs relate to any subsistence costs incurred using the Corporate Purchasing Card (P.card) e.g. hotel accommodation, conference costs, etc.
- 2.9 **Subsistence ISIS** – these costs relate to any claims for subsistence using the Councillors Travel and Subsistence expense claim forms paid under the CCS software system (ISIS).
- 2.10 **Car Parking Permit re-claim** relates to any Councillor who has re-claimed the amount they pay for their Car Parking Permit.
- 2.11 **Attendance Allowance** is paid to Councillors who claim for the reimbursement of necessary costs for the care of dependent children and adults (provided by informal or formal carers).

3. Financial Implications

- 3.1 The amounts payable were paid from within existing budget. The expenses element of the report covers the period 1 April 2015 to 31 March 2016, whilst the Allowances element of the report cover the Municipal year (i.e. Annual Meeting of Council to following years Annual Meeting of Council).

4. Legal Implications

- 4.1 This report is consistent with the provisions of The Local Government (Wales) Measure 2011 and the Independent Remuneration Panel of Wales requirements.

Background Papers: None.

Appendix A: Councillors Allowances & Expenses 2015-2016;

Appendix B: Co-opted Members Allowances & Expenses 2015-2016.

Appendix A

Councilors Allowances & Expenses 2015-2016															
Councillor	Allowances							Expenses							Grand Total (TA & TE)
	Salary			ICT	Broadband	Telephone	Total Allowances (TA)	Travel P.card	Travel ISIS	Subsistence P.card	Subsistence ISIS	Car parking permit re-claim	Attendance Allowance	Total Expenses (TE)	
	Basic	Civic	Senior	£	£	£	£	£	£	£	£	£	£	£	
Anderson, Cyril	£ 11,941.36			£ 622.00			£ 12,563.36							£ -	£ 12,563.36
Bayliss, John	£ 13,299.96			£ 226.05	£ 165.00	£ 110.00	£ 13,801.01							£ -	£ 13,801.01
Black, Peter Malcolm	£ 13,299.96						£ 13,299.96							£ -	£ 13,299.96
Burtonshaw, June Elizabeth	£ 13,299.96				£ 180.00	£ 120.00	£ 13,599.96							£ -	£ 13,599.96
Child, Mark Clive			£ 32,000.04		£ 180.00	£ 420.00	£ 32,600.04	£ 276.93	£ 72.06	£ 174.25				£ 523.24	£ 33,123.28
Clay, Bob	£ 5,874.15		£ 12,283.31	£ 276.45	£ 180.00	£ 120.00	£ 18,733.91	£ 202.72	£ 394.65					£ 597.37	£ 19,331.28
Clay, Uta	£ 13,299.96			£ 148.05		£ 120.00	£ 13,568.01		£ 414.00					£ 414.00	£ 13,982.01
Colburn, Anthony Charles Saunders	£ 13,299.96						£ 13,299.96		£ 513.00					£ 513.00	£ 13,812.96
Cole, David	£ 13,299.96				£ 180.00	£ 120.00	£ 13,599.96							£ -	£ 13,599.96
Cook, Ann	£ 13,299.96				£ 180.00	£ 120.00	£ 13,599.96		£ 292.50					£ 292.50	£ 13,892.46
Crouch, Sybil	£ 13,299.96						£ 13,299.96							£ -	£ 13,299.96
Curtice, Jan	£ 13,299.96				£ 180.00	£ 120.00	£ 13,599.96		£ 474.75	£ 72.00				£ 546.75	£ 14,146.71
Davies, Nick	£ 13,299.96						£ 13,299.96							£ -	£ 13,299.96
Day, Arthur Michael	£ 13,299.96			£ 508.72	£ 180.00	£ 120.00	£ 14,108.68							£ -	£ 14,108.68
Downing, Philip			£ 22,654.80		£ 180.00	£ 130.00	£ 22,964.80		£ 783.45					£ 783.45	£ 23,748.25
Doyle, Christopher Ryland	£ 13,299.96						£ 13,299.96							£ -	£ 13,299.96
Evans, Ceri	£ 11,941.36			£ 842.97			£ 12,784.33							£ -	£ 12,784.33
Evans, Mandy			£ 21,999.96		£ 180.00	£ 120.00	£ 22,299.96		£ 67.50					£ 67.50	£ 22,367.46
Evans, William			£ 32,000.04	£ 20.50	£ 180.00	£ 420.00	£ 32,620.54		£ 798.30					£ 798.30	£ 33,418.84
Fitzgerald, Elizabeth Wendy	£ 13,299.96				£ 180.00	£ 120.00	£ 13,599.96							£ -	£ 13,599.96
Francis-Davies, Robert			£ 32,000.04				£ 32,000.04	£ 92.60						£ 92.60	£ 32,092.64
Gordon, Fiona	£ 13,299.96				£ 180.00	£ 120.00	£ 13,599.96		£ 9.00					£ 9.00	£ 13,608.96
Hale, Joe	£ 13,299.96						£ 13,299.96							£ -	£ 13,299.96
Harris, Cllr Jane			£ 32,000.04		£ 180.00	£ 420.00	£ 32,600.04			£ 45.00				£ 45.00	£ 32,645.04
Hennegan, Terry	£ 13,299.96			£ 450.44	£ 180.00	£ 120.00	£ 14,050.40		£ 181.80					£ 181.80	£ 14,232.20
Holley, Christopher			£ 21,999.96		£ 180.00	£ 420.00	£ 22,599.96			£ 38.40				£ 38.40	£ 22,638.36
Hood-Williams, Paxton Richard	£ 13,299.96				£ 180.00	£ 120.00	£ 13,599.96							£ -	£ 13,599.96
Hopkins, Beverley	£ 13,299.96				£ 180.00	£ 120.00	£ 13,599.96							£ -	£ 13,599.96
Hopkins, David Henry			£ 32,000.04			£ 300.00	£ 32,300.04	£ 202.72						£ 202.72	£ 32,502.76
James, Lynda	£ 13,299.96						£ 13,299.96							£ -	£ 13,299.96
Jardine, Yvonne	£ 13,299.96			£ 539.00			£ 13,838.96							£ -	£ 13,838.96
Jones, Andrew	£ 13,299.96				£ 180.00	£ 120.00	£ 13,599.96		£ 46.35					£ 46.35	£ 13,646.31
Jones, Jeff William	£ 13,299.96					£ 100.00	£ 13,399.96		£ 176.40					£ 176.40	£ 13,576.36
Jones, Mary Helen			£ 21,999.96	£ 13.98	£ 150.00	£ 100.00	£ 22,263.94		£ 277.66					£ 277.66	£ 22,541.60
Jones, Susan Mary	£ 13,299.96				£ 180.00	£ 120.00	£ 13,599.96		£ 204.30					£ 204.30	£ 13,804.26
King, Elliott	£ 11,941.36			£ 470.47			£ 12,411.83			£ 38.40				£ 38.40	£ 12,450.23
Kirchner, Erika Theresa			£ 21,999.96				£ 21,999.96							£ -	£ 21,999.96
Lewis, Andrea			£ 27,833.34		£ 135.00	£ 90.00	£ 28,058.34	£ 202.72	£ 11.10	£ 420.00				£ 633.82	£ 28,692.16
Lewis, David	£ 13,299.96			£ 224.00	£ 180.00	£ 120.00	£ 13,823.96							£ -	£ 13,823.96
Lewis, Richard David	£ 13,299.96						£ 13,299.96							£ 37.80	£ 13,337.76
Lloyd, Clive			£ 32,000.04	£ 379.99	£ 180.00	£ 420.00	£ 32,980.03			£ 72.00				£ 72.00	£ 33,052.03
Lloyd, Paul			£ 21,999.96		£ 180.00	£ 120.00	£ 22,299.96	£ 72.25	£ 760.39	£ 395.00				£ 1,227.64	£ 23,527.60
Marsh, Keith Edmund	£ 13,299.96					£ 120.00	£ 13,419.96		£ 411.76					£ 411.76	£ 13,831.72
Matthews, Penny			£ 21,999.96	£ 390.00	£ 180.00	£ 120.00	£ 22,689.96		£ 332.55					£ 332.55	£ 23,022.51
May, Peter Nicholas	£ 13,299.96			£ 228.00	£ 180.00	£ 120.00	£ 13,827.96							£ -	£ 13,827.96
Meara, Paul Michael	£ 13,299.96				£ 180.00	£ 120.00	£ 13,599.96							£ -	£ 13,599.96
Morris, Hazel Mary	£ 13,299.96				£ 180.00	£ 120.00	£ 13,599.96							£ -	£ 13,599.96
Newbury, John		£ 23,274.19			£ 150.00	£ 100.00	£ 23,524.19		£ 42.75					£ 42.75	£ 23,566.94
Owen, Byron George	£ 12,835.18				£ 173.71	£ 115.81	£ 13,124.70		£ 32.40					£ 32.40	£ 13,157.10
Owen, Geraint	£ 13,299.96						£ 13,299.96							£ -	£ 13,299.96
Phillips, David	£ 13,299.96						£ 13,299.96							£ -	£ 13,299.96
Philpott, Cheryl Lynne	£ 13,299.96				£ 180.00	£ 120.00	£ 13,599.96							£ -	£ 13,599.96
Raynor, Jennifer			£ 32,000.04		£ 180.00	£ 420.00	£ 32,600.04	£ 8.43						£ 8.43	£ 32,608.47
Rees, Thomas Huw	£ 13,299.96				£ 180.00	£ 120.00	£ 13,599.96		£ 63.00					£ 63.00	£ 13,662.96
Richard, Ioan Merritt	£ 13,299.96			£ 280.00	£ 180.00	£ 120.00	£ 13,879.96		£ 364.50					£ 364.50	£ 14,244.46
Richards, Julie Christine			£ 36,999.96		£ 180.00	£ 420.00	£ 37,599.96	£ 12.17						£ 12.17	£ 37,612.13
Smith, Paulette	£ 13,299.96				£ 180.00	£ 120.00	£ 13,599.96							£ -	£ 13,599.96
Smith, Robert	£ 13,299.96			£ 443.16	£ 180.00	£ 120.00	£ 14,043.12							£ -	£ 14,043.12
Stanton, Rosina June	£ 13,299.96				£ 180.00	£ 120.00	£ 13,599.96							£ -	£ 13,599.96

Appendix A

Councillor	Salary			ICT	Broadband	Telephone	Total Allowances (TA)	Travel P.card	Travel ISIS	Subsistence P.card	Subsistence ISIS	Car parking permit re-claim	Attendance Allowance	Total Expenses (TE)	Grand Total (TA & TE)
	Basic	Civic	Senior												
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
Stewart, Robert Charles			£ 53,000.04		£ 180.00	£ 420.00	£ 53,600.04	£ 544.33		£ 218.61				£ 762.94	£ 54,362.98
Sullivan, David Gareth	£ 13,299.96				£ 180.00	£ 120.00	£ 13,599.96							£ -	£ 13,599.96
Tanner, Gloria	£ 13,299.96				£ 180.00	£ 120.00	£ 13,599.96							£ -	£ 13,599.96
Thomas, Ceinwen	£ 11,691.09	£ 2,903.23			£ 180.00	£ 130.00	£ 14,904.32							£ -	£ 14,904.32
Thomas, Crawshay Miles	£ 13,299.96						£ 13,299.96							£ -	£ 13,299.96
Thomas, Desmond			£ 21,999.96	£ 78.45	£ 180.00	£ 420.00	£ 22,678.41							£ -	£ 22,678.41
Thomas, Lewis Graham	£ 13,299.96			£ 464.00	£ 180.00	£ 120.00	£ 14,063.96							£ -	£ 14,063.96
Thomas, Mark	£ 7,758.31		£ 13,333.35		£ 180.00	£ 420.00	£ 21,691.66							£ -	£ 21,691.66
Tyler-Lloyd, Linda	£ 13,299.96				£ 180.00	£ 120.00	£ 13,599.96							£ -	£ 13,599.96
Walker, Gordon	£ 13,299.96						£ 13,299.96							£ -	£ 13,299.96
Walton, Lesley	£ 13,299.96				£ 180.00	£ 120.00	£ 13,599.96		£ 36.90					£ 36.90	£ 13,636.86
White, Mike	£ 13,299.96				£ 180.00	£ 120.00	£ 13,599.96							£ -	£ 13,599.96
Woollard, Neil	£ 13,299.96						£ 13,299.96							£ -	£ 13,299.96
TOTALS	£ 685,780.97	£ 26,177.42	£ 544,104.80	£ 6,606.23	£ 8,693.71	£ 9,455.81	£ 1,280,818.94	£ 1,614.87	£ 6,798.87	£ 1,473.66	£ -	£ -	£ -	£ 9,887.40	£ 1,290,706.34

* Notes:

Cllr R Francis-Davies - WLGA paid for a trip to Brussels - European Commissions Reception on 1-3 March 2016.

Cllrs R Francis-Davies & J Raynor - WLGA paid for trip to Brussels 14 September 2015 re Welsh Government Event & urban agenda meetings - £326.52 each - travel & accommodation

Cllr C Lloyd - attended the UNESCO City Learning Awards in Mexico 25-28 September 2015 - all costs paid for by Chris Foxall

Cllr R Stewart - attended Toulouse -v- Ospreys match on 18 December 2015 - all costs paid for by Ospreys

Cllr R Stewart - part accommodation costs (£65.00) paid for by Neath Port Talbot Council in relation to an SBCR Rural Economy Forum on 27 January 2016

Appendix B

Co-opted Members Allowances & Expenses 2015-2016						
Name	Position	Term of Office	Allowance	Travel	Subsistence	Total
			£	£	£	£
Anderson-Thomas, David	Education Scrutiny (Ordinary)	14.03.2014 to 13.03.2017	£ 3,069.00	£ 94.05		£ 3,163.05
Burgess, Jill	Standards Committee (Ordinary)	19.10.2012 to 18.10.2018	£ 990.00	£ 68.00		£ 1,058.00
Crayford, Philip	Standards Committee (Community/Town Council Rep)	26.11.2015 to 25.11.2019	£ 198.00	£ 8.56		£ 206.56
Evans, Gareth	Standards Committee (Ordinary)	01.04.2015 to 31.03.2021	£ 792.00	£ 136.80		£ 928.80
Gomes, Jennifer	Standards Committee (Ordinary)	05.12.2008 to 04.12.2016	£ 792.00	£ 58.05		£ 850.05
Howells, Meirion	Standards Committee (Ordinary)	01.08.2008 to 31.07.2016	£ -	£ -		£ -
Joiner, Sarah	Education Scrutiny (Ordinary)	08.07.2013 to 07.07.2017	£ 891.00	£ 47.25		£ 938.25
Thomas, Alan	Audit Committee (Chair)	27.11.2012 to 04.05.2017	£ 1,280.00	£ 46.36		£ 1,326.36
Williams, Margaret	Standards Committee (Ordinary)	01.04.2015 to 31.03.2021	£ 792.00	£ 84.45		£ 876.45
TOTAL			£ 8,804.00	£ 543.52		£ 9,347.52

Agenda Item 11.

Report of the Cabinet Member for Transformation and Performance

Council – 16 June 2016

MEMBERSHIP OF COMMITTEES

Purpose:	Council approves the nominations/amendments to the Council Bodies.
Policy Framework:	None.
Consultation:	Political Groups.
Recommendation:	It is recommended that: 1) the amendments to the Council Bodies listed in paragraph 2 be approved.
Report Author:	Gareth Borsden
Legal Officer:	Tracey Meredith
Finance Officer:	Paul Cridland
Access to Services Officer:	N/A

1. Introduction

- 1.1 Meetings of Council regularly agree and amend the membership of the various Committees/Council Bodies as reflected in the lists submitted by the Political Groups.

2. Changes to Council Body Membership

- 2.1 The political groups have indicated that they have changes to the following Council Bodies:

Joint Resilience Committee

Add Councillors D W Cole, T J Hennegan, M H Jones, C Richards & D G Sullivan

LA Governor Panel

Remove Councillor L J Tyler-Lloyd
Add Councillor A C S Colburn

Trustees Panel

Remove Councillor M B Lewis
Add Councillor K E Marsh

3. Financial Implications

- 3.1 There are no financial implications associated with this report.

4. Legal Implications

4.1 There are no legal implications associated with this report.

Background Papers: Local Government & Housing Act 1989, the Local Government (Committees & Political Groups) Regulations 1990.

Appendices: None

Agenda Item 12.

Council – 16 June 2016

COUNCILLORS' QUESTIONS

PART A – SUPPLEMENTARIES

1.	<p>Councillors A M Day, J W Jones & C L Philpott</p> <p>Given the damage caused to grass verges by vehicles parking on them, could the Cabinet Member inform Council:</p> <ul style="list-style-type: none">a). What the Council's view is on this practiceb). What is the Council's view on residents placing stones, marker posts and the like on the verges outside their properties, and,c). What action is he taking to ensure that grass verges are not damaged by indiscriminate and inconsiderate parking on grass verges <p>Response of the Cabinet Member for Environment & Transportation</p> <p>a) The Council does not approve of any verge parking, verges need to be kept safe and unobstructed particularly when they are at junctions. Parking on verges can cause problems eg. Obstruction, reducing visibility at junctions and causing environmental damage and appearing unsightly.</p> <p>b) The placement of white stones and the like on the verge is a difficult issue. They can be considered to be an obstruction however they do serve to protect the verge from vehicle damage. Where boulders or similar objects are placed to preserve the appearance of a well maintained verge or grassed area and where they are clearly visible, well set back from the edge of carriageway and do not constitute obstructions of a hazardous nature (e.g. village green features etc.), the stance taken will be one of "non-disapproval". This means that we do not authorise their presence, as technically, they are still classed as obstructions, but no action will be taken to remove them. Sites where obstructions can be ignored is at the discretion of the Highways Service. Those placing stones or the like on the highway are at risk as they will remain responsible for any issues or damaged caused.</p> <p>c) There are no general enforcement powers available to the Authority in relation to parking on a grass verge, unless there is a specific issue with safety (e.g. visibility at a junction) or unless a Traffic Regulation Order (TRO) i.e. parking restriction exists. The police have the powers to enforce in relation to obstruction however they have indicated that unless actual obstruction is taking place they would not respond. Others options available to the Council include the introduction of TRO's or protection via bollards, street furniture or tree planting. There is an additional option to protect verges through the West Glamorgan Act however were offences to occur the only avenue is through prosecution in court (with the potential ability to levy a £500 fine), the resources involved in this are significant and there remains a risk as the legislation is not clear and is legally untested. These options are all resource dependant and only undertaken on by the service in relation to safety issues. The Parks service is responsible for verge maintenance however this extends only to routine maintenance and making safety of immediate significant danger and not general repair or protection.</p>
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2. **Councillors J W Jones, J Newbury & A M Day**
- a). How many Speed Indicator Display signs (SIDs) are currently deployed in the City and County of Swansea,
 - b) How many are actually operational,
 - c) How many and how often are they moved,
 - d). Where they are not operational, what programme is in place to bring them back into service,
 - e) What his medium term strategy is for the deployment of SIDs, and,
 - f). how is he reviewing the effectiveness of such speed reduction measures

Response of Cabinet Member for Environment & Transportation

a) There are currently 136 sign faces, of which 85 are permanent with the remaining 51 No. being ground screw installed and capable of being relocated to other sites.

b) It is intended that all signs remain operational, however, there have been some issues with the solar powered signs in the winter months, where there is often insufficient periods of daylight to maintain charge. Some signs, in the more problematic locations, have been converted to mains power when finance allows. The solar powered signs are beneficial to allow quick and easy relocation without the need to provide mains power to the sign.

SID signs are not subject to the same annual inspection regime as other traffic control devices, and maintenance is on a reactive basis as faults are reported.

c) Initially it was planned to move these signs on a three monthly basis, however, the funding stream from the Welsh Government which was being used to undertake the sign rotation is no longer available to the Authority. Consequently, whilst the existing sign positions will continue to operate and be maintained, for the foreseeable future, it will not be possible to move them to new locations. As a consequence of this, as finance becomes available, it is proposed to systematically convert existing sites to mains powered units or review if they are still effective at their current locations.

d) Non-operational signs are attended to on a reactive basis, as and when faults are reported, to date this has proved more cost effective than entering into an annual maintenance contract. This will be reviewed later this year when the traffic signal maintenance contract is put out to tender.

e) There are no plans to increase the number of SID unless installation and maintenance costs can be guaranteed.

f) Surveys have been undertaken at some sites and this has shown that traffic speeds have been reduced where these signs have been placed e.g. Swansea Road Llewitha traffic speeds have been reduced by 4mph (eastbound) and 5mph (westbound).

3. **Councillors A M Day, J W Jones & P M Black**
- Will the Cabinet Member initiate and publish the results of a survey of all Councillors to ascertain how satisfied with the way potholes are being addressed

	<p>in their wards. Has this Council received any funding from the Welsh Government for pot hole repairs like the system which operates in England.</p> <p>Response of the Cabinet Member for Environment & Transportation</p> <p>a) The maintenance of highways including pot hole repair were part of the recent scrutiny review of Streetscene. This report and its findings have already been published. A further review of pot hole repair has been undertaken in relation to the public perception that the roads are poorly maintained. The Council are currently considering options in relation to this work however it is recognised that the repair of pot holes is undertaken against a backdrop of an ageing carriageway network with a £50m plus backlog of work.</p> <p>b) Has this Council received any funding from the Welsh Government for pot hole repairs like the system which operates in England.</p> <p>No the Welsh Government has not provided any additional funding this year in relation to pot holes.</p>
4.	<p>Councillors C A Holley, J Newbury & P M Black</p> <p>Will the Cabinet Member tell Council what provisions are being made for our fisherman and their boats in the docks.</p> <p>Response of the Cabinet Member for Environment & Transportation</p> <p>European programme officers have been successful in securing funding to improve shore side services. A crane, commercial Ice machine, refrigerator & freezer have all been installed over the past 18 months.</p> <p>Plans are being made to increase electricity supplies to commercial pontoons over the next 12 months.</p> <p>There is currently a strong demand for 12 month commercial moorings. In addition short term moorings are offered to fishermen who require shelter during adverse weather conditions.</p> <p>The cost to moor a boat depends on the length of boat, type of mooring and duration. Charges range between £3.50 per day for permanent moorings to £17 per day for overnight visiting vessels. Most fishermen visiting overnight are not local fishermen.</p> <p>The Council recognises how unpredictable the fishing industry can be, therefore fishermen are offered payment plans with no premium to assist with paying the mooring fees.</p>
5.	<p>Councillors P M Black, J W Jones & M H Jones</p> <p>Given that this Council has a policy of increasing fees in line with inflation will the Cabinet Member inform Council what increases there have been since 2012 to the present time.</p> <p>Response of the Cabinet Member for Next Generation Services</p> <p>Thank you for your question regarding fee increases from 2012 to the present</p>

	<p>time. A database of fees and charges was created in 2014 and is in the process of being updated for 2016-17 and has been requested for presentation to the Service Improvement and Finance Scrutiny Panel in June by Councillor Holley and therefore the data will be provided to you as part of that process.</p>
	<p>PART B</p>
6.	<p>Councillors C A Holley, J W Jones & J Newbury What is the current position with asset transfers to community groups.</p> <p>Response of the Cabinet Member for Wellbeing & Healthy City On 18 Feb 2016 Cabinet adopted a policy with guidance on Community Asset Transfers with the stated intention of not only streamlining the process for when a request is made for an asset transfer but also ensuring a consistent approach. Officers are dealing with a number of current requests which are at various stages of the process.</p>
7.	<p>Councillors M H Jones, J W Jones & C A Holley How many empty retail premises are there currently in the City Centre.</p> <p>Response of the Cabinet Member for Enterprise, Development & Regeneration The Council produce a City Centre Occupancy survey which is on our website: http://www.swansea.gov.uk/staffnet/citycentreresearch</p> <p>Having regard to the survey data for April 2016 there are 128 vacant properties in total and of these we estimate 33 are retail or restaurant premises in the prime and secondary retail areas. This excludes Kingsway.</p>
8.	<p>Councillors P M Black, J W Jones & M H Jones Will the Cabinet Member give Council the full list of fees and charges and their increases annually since 2012 to the present time.</p> <p>Response of the Cabinet Member for Next Generation Services Please see answer to Question 5 above.</p>